

## About the role

Starting as soon as possible, we are looking for minibus drivers to cover a variety of new routes. Due to the nature of the hours, this role would suit a semi-retired person or someone happy to work a couple of hours in the morning and afternoons with the daytime free. This is a part-time permanent position with flexible hours during term time. The role involves picking up and dropping off students from the SW London / Surrey border area.

## Responsibilities

- Drive a school vehicle in a responsible and competent manner.
- Ensure the safety, comfort, and welfare of the pupils and staff onboard.
- Report any vehicle defects, faults, incidents, accidents, and prosecutions.
- Keep the vehicles clean and in roadworthy condition.
- Refuel vehicles as required.
- Maintain a professional and presentable appearance at all times.
- Adhere to health and safety guidelines and other relevant instructions.
- Take responsibility for the health and safety of the vehicle and users.

## Required skills and qualifications:

- Minimum 2 years of clean driving licence.
- First Aid Certificate (can be arranged if needed)
- Possession of a current, clean, and valid driving licence D1 unrestricted or a PCV licence or D1 restricted (car licence obtained prior to 01/01/1997).
- Ability to maintain accurate vehicle and user records.
- Friendly and approachable demeanour.
- Excellent communication skills with students, staff and parents.
- Trustworthy and reliable.
- Patient and able to work well with others.

No previous experience in the field is required and we welcome applicants from various backgrounds, but it would be beneficial if you have previously worked with children.

Start Date – as soon as possible.

Pay - £14.50 per hour

This post will be subject to an enhanced DBS Disclosure.